ALSTAR TRAINING AGENDA

Bally’s Hotel – Skyview 2
3645 Las Vegas Blvd. South, Las Vegas, Nevada

Monday, September 9, 2013

Training Session Led by:

Victoria Cassens, NPIRS/ALSTAR Project Manager and Systems Analyst
CERIS, Purdue University

9:00a > 10:00a
ALSTAR FUNDAMENTALS FOR COMPANIES
Managing Company and User Profiles
Generating ALSTAR Participant Lists
Identifying State Preferences for Revised Labels and New Registrations

10:00a > 10:15a BREAK

10:15a > 11:45a
MANAGING PRODUCT LABELS AND SUPPORTING DOCUMENTS
Uploading Currently Registered Product Labels, Revised Labels with Supporting Documents, Supplemental Labels, and 2(ee) Recommendations
Managing State Brand Names
Transferring Labels to States
Notifying States of Upload Completion
Handling Errors in ALSTAR

11:45a > 1:00p Lunch – On your own

1:00p > 2:15p
NEW REGISTRATIONS IN ALSTAR
Uploading New Registrations and Supporting Documents
Tracking State Acceptance of New Registrations

2:15p > 2:30p BREAK

2:30p > 4:00p
ALSTAR FUNDAMENTALS FOR STATES
Managing State Profiles
Reviewing and Accepting Labels
Handling New Registrations in ALSTAR

4:00p > 5:30p
PARTICIPATION STANDARDS COMMITTEE MEETING (members only)
Charlie Clark, Participation Standards Committee Chair
Florida Department of Agriculture & Consumer Services